

Minutes of the Parish Council Meeting held at Freeland Village Hall in the Newell Room at 19:30 on Monday 10th June 2024

Members Present:

Cllr P Foster (PF), Cllr M Canning (MAC) Cllr R Crocker (RC), Cllr T Clark (TC), Fay Friend (FF), District Cllr R Faulkner District Cllr L Arciszewska and County Cllr L Walker. Additionally members of the public were in attendance.

1. **To receive apologies for absence-** Apologies have been received from Cllr V Baker (VB) and Cllr P Holt (PH)
2. **To receive Declaration of interest in agenda items.** – none to be signed.
3. **To approve minutes of the Parish Council meeting held on 13th May 2024** – It was **RESOLVED** that the minutes were signed as a true record.
4. **Public Participation session –**
 - i. Issues were raised about non-compliance with planning conditions, especially with respect to the landscape strategy and property boundaries at Freeland Gate. (See item 5e) Residents were attracted to the development by the well-presented landscaped areas indicated on plan, but are disillusioned by the poor implementation, changes to materials, missing trees and hedgerows, and the lack of maintenance – all of which have resulted in a neglected looking setting to the development. They have formally complained to both WODC and Mears, but are frustrated by their lack of communication since. There is a site meeting proposed with WODC and Mears at the end of June. Resident will provide list of defects prior to this. RF requested to attend, as will a representative from the Parish Council.
 - ii. A4095 pathway issues - there is a huge amount of overgrowth along the cycle way/ footpath along the north side of the A4095 which restricts available width for walking/ cycling making the path potentially dangerous. The unmown verge to the south also affects sightlines exiting from Freeland Gate onto the A4095. The resident also complained about presence of weeds and overgrowth on all footpaths within the whole parish. It was pointed out that the A4095, being an A road, is the responsibility of OCC. LW agreed to look into this.
5. **Planning**
 - (a) **Applications received:**

24/01148/HHD, 4 Parklands - Conversion of garage and erection of a single-storey rear/side extension (resubmission following 23/01077/HHD). has just been received. Councillors to respond by email once they have had the chance to look at the plans.
 - (b) **Applications approved:**

24/00215/S73, Chalfont 3 Wroslyn Road - House
Variation of conditions 2 and 3 of Planning Permission 22/02862/HHD to allow design and material changes.
 - (c) **Applications refused:**

24/00215/S73, Chalfont 3 Wroslyn Road – Garage and Store
Variation of condition 2 of Planning Permission 23/00124/HHD to allow design and material changes.
24/00726/HHD. 59 Broadmarsh Lane Freeland - Erection of single storey side extension.
 - (d) **Planning statement** – It was **RESOLVED** that we need a planning statement and for it to be redrafted for the next meeting.
 - (e) **Non-compliance issues on application 23/00076/PENF (Freeland Gate)** – action: to join proposed meeting at end of June with residents.
 - (f) **Local Plan 2041** - it was agreed to defer discussion to the next meeting when the formal consultation should have commenced.
 - (g) **Application under appeal:**

24/00002/HHD 87 Wroslyn Road – it was **RESOLVED** to not add any comments, since no comment was made at time of original application.

6. Reports from District and County Councillors.

Lidia Arciszewska- WODC have been shortlisted for Deal of the Year Award for their competitive purchase of Marriotts Walk at 1/3 the asking price. They plan to reinvigorate this centre now it is in their ownership and are working on a business plan. Community orchard grants are again available - closing date for applications 31st July. Successful applicants last year included Manor School, Hanborough. Woodstock open air pool has been refurbished and is open again, albeit as a 'cold water' destination! Council secured a partnership with TVP to fight rural crime by installing cameras in order to protect farmers. Police monitoring the cameras that are installed. Meeting to be arranged for communities affected by Botley West Solar Farm providing a platform for discussion.

Roger Faulkner- nominated to be on the Uplands Planning Committee and is working his way through the training.

Liam Walker- Freeland cricket club has been grant to pay for new screens. Still awaiting a date on the 20MPH consultation.

7. To discuss and approve financial matters.

a. To approve invoices for payment May - It was **RESOLVED** to pay the account presented, proposed by MAC, seconded by RC and all in favour.

BACS Ref Number	To whom paid	Details	Amount (£)
BACS 22	Fay Friend	Salary	
BACS 23	HMRC	NI payment	£92.58
BACS 24	Freeland Village Hall	hall hire	£12.50
BACS 25	water plus	water payment	£16.03
BACS 26	jason	grass	£160.00
BACS 27	Rachel Brown	Internal Audit	£295.00
BACS 28	Shield	May collections	£52.00
BACS 29	Lawn science	Village hall grass	£48.50
BACS 30	Rj Playground services	Play Park maintenance	£1,662.00
BACS 31	Windrush Press	village design statement questionnaire	£480.00
BACS 32			
		Total:	3,971.52

b. To approve bank reconciliation May - it was **RESOLVED** to approve the bank reconciliation. This was signed by PF.

c. To note any council income May- No income in May

d. To discuss clerk hours and annual pay review – meeting was held between VB, MAC and Clerk – report deferred to next meeting.

e. To confirm precept amount- 2024-2025 - precept is £72,001.

8. Sustainability working group update

Colin is trying to move the regular monthly meeting to take place just before the PC meeting. A drop-in session is being planned for September with the Low Carbon Hub to answer questions and give advice. To be held in the Newell Room. MC has agreed to join the group as PC rep.

9. Village Design Statement update

Questionnaires delivered to whole village. Exactly 100 have filled in the questionnaire so far – 47 online, 63 hard copies – hopefully many more before 14th June deadline.

10. External Audit – all the below will be deferred to the next meeting awaiting findings from the internal audit

(a) To receive internal audit and approve actions- it was **RESOLVED** to approve actions

(b) To approve all accompanying documents - it was **RESOLVED** to approve all supporting documents.

(c) To approve section 1 - it was **RESOLVED** to approve section 1

(d) To approve section 2 - it was **RESOLVED** to approve section 2

(e) To note the dates of the public rights. – 12th of June 2024 to the 23rd of July 2024

11. Parish Matters.

- a. Play Areas/Playing Field/Play Equipment Book- book has been given to the next councillor.
Action: to contact Billy about adding the topping up of sandpit to his mowing schedule.
- b. Play Area Maintenance Tasks Update- the work has been completed and invoiced.
- c. Village Maintenance and Highway Matters:
 - i. A4095 pathway and overgrown hedges issues – **action:** comply a list of hotspots for letter drop to Rob.
 - ii. To review the areas that need mowing. This needs further discussion for next meeting.
 - iii. Air ambulance clothes bin by Village hall – it was **RESOLVED** to decline due to lack in space.
- d. Village hall Management committee update- lots more booking and less outgoing this month.

12. Governance

- (a) To review and approve the Risk assessment- it was RESOLVED to approve
- (b) To review and approve the financial regulations- it was RESOLVED to approve
- (c) To review the up and coming training sessions – action: to send dates and times round
- (d) To review and approve the Standing Order- it was RESOLVED to approve
- (e) To receive reports from councillors representing the Council on outside meetings – No meeting attended

13. Items for information only – none to be added

14. To note the date of next Parish Council meeting: 8th July 2024 in the Newell room.

Meeting closed at 21.01