

FREELAND PARISH COUNCIL

Councillors are hereby summoned to attend the next meeting of Freeland Parish Council at 7.30pm on Monday 13th May 2024 in the Newell Room.

Agenda and Summons

1. **To elect the Chairman for the year 2024/2025**
2. **To receive apologies for absence**
3. **To elect the Vice Chairman for the year 2024/2025**
4. **Declarations of Acceptance of office**
5. **To receive Declaration of interest in agenda items.**
6. **To approve minutes of the Parish Council meeting held on 8th April 2024**
7. **Public Participation session**
8. **To discuss and agree any actions for urgent business**
9. **Governance**
 - (a) General power of competence
 - (b) Councillor Co-option
 - (c) To review the risk assessment for 2024/2025
 - (d) councillor responsible for internal financial control- to consider and agree the appointment.
 - (e) Website domain update – to receive update on progression
9. **Update on progress from previous minutes (items not on agenda elsewhere)**
10. **Planning**
 - (a) To receive update on new and existing planning applications
 - (b) Spitfire homes
 - (c) methodist church
 - (d) Botley west update
8. **Reports from District and County Councillors.**
9. **To discuss and approve financial matters.**
 - (a) To approve invoices for payment April
 - (b) To approve bank reconciliation April
 - (c) To discuss clerk hours and annual pay review
10. **Sustainability working group update**
11. **Village Design Statement update**
12. **External Audit**
 - (a) To receive internal audit and approve actions
 - (b) To approve all accompanying documents
 - (c) To approve section 1
 - (d) To approve section 2
 - (e) To note the dates of the public rights.
14. **Parish Matters.**
 - (a) Play Areas/Playing Field/Play Equipment Book
 - (b) Play Area Maintenance Tasks Update
 - (c) Village Maintenance and Highway Matters -
15. **To receive reports from councillors representing the Council on outside meetings**
16. **To note the date of next Parish Council meeting**

Note: The Council is prohibited by law from making decisions on matters not included under any item in the published agenda except on certain matters in an emergency. The order of the Agenda items may be altered at the discretion of the Chairman.

Public Participation Session:

Each member of the public is entitled to speak once for no more than 3 minutes in the 10-minute Public Participation Session and may only speak in respect of business on the Agenda. Questions posed by the public shall be addressed to the Chairman and shall not require a response or debate although the Chairman may direct that a response to a question may be referred to a Councillor for an oral response or to the Clerk for a written or oral response. Names of those participating or addressing the Council may be recorded and published in Council minutes.