



**Minutes of the Parish Council Meeting held at Freeland Village Hall in the Newell Room at 19:30 on Monday 10<sup>th</sup> November 2025**

**Members Present:**

Cllr P Foster (PF), Cllr M Canning (MAC), Cllr V Baker (VB), Cllr R Crocker (RCR), Cllr P Holt (PH), and Cllr M Andrews (MA), Fay Friend (FF), District Cllr R Faulkner, District Cllr L Arciszewska and County Councillor L Walker

Minute	Agenda Number	Minute
25.11.1	1	<b>Apologies for absence:</b> There were apologies for absence from Cllr R Clark (RCL)
25.11.2	2	<b>Declaration of pecuniary interest and request for dispensation:</b> It was RESOLVED there were no declarations.
25.11.3	3	<b>Minutes of the last meeting:</b> It was RESOLVED to approve the minutes of the meeting dated 13 <sup>th</sup> October. The chair signed the minutes.
25.11.4	4	<b>Public participation:</b> There were 0 members of the public present.
25.11.5	5	<b>Planning: To receive update on new and existing planning applications and comment where required.</b> <b>Applications received:</b> 25/01927/FUL: We have concerns on the narrowness of the site and the overbearing nature of the proposed dwelling on the adjacent property. If approved a Grampian condition would be required concerning sewage treatment. Clerk to write a letter of objection. 25/02624/FUL: Cuckoowood Farm site is becoming increasingly visible from the road, so a condition to supplement existing tree screening from the road should be added to minimise the impact. 25/02573/HHD: no comments 25/02614/HHD: no comments
25.11.6	5	<b>Planning: To receive update on new and existing planning applications and comment where required</b> <b>Applications approved:</b> 25/01778/HHD 25/01928/HHD <b>Applications refused:</b> none <b>Applications withdrawn:</b> none <b>Applications appealed:</b> none
25.11.7	5	<b>Housing and Economic Land Availability Assessment (HELAA)</b> It was noted that sites around Freeland Nursing home have been put forward on the local plan HELAA. Parish Council to agree a response to consultation at the next meeting, and submit before it closes on the 22 <sup>nd</sup> December.
25.11.8	6	<b>Reports from District and County Councillors:</b> <b>Liam Walker:</b> congestion charge is live in Oxford. Footpath resurfacing in Parklands, Walkers Close and Church View next year. Lower Road closed 21 <sup>st</sup> November.
25.11.9	6	<b>Reports from District and County Councillors:</b> <b>Lidia Arciszewska:</b> Local Plan – HELAA spatial options list now open for consultation (see 25/11/7 – 5). PC encouraged to respond – in person event on 20 <sup>th</sup> November at Hanborough Pavilion between 4 and 7pm. Sites in Freeland have been put forward, but most have not been identified as suitable for housing. Land needs allocating for 8000 additional homes on top of the ones already

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		<p>approved.</p> <p>Unitary Authority – 3 proposals have been put forward: Oxford and Shires: to include WODC, Cherwell and Oxford City - supported by all districts</p> <p>Single unitary: OCC only as proposed by OCC</p> <p>Greater Oxford - City to expand piecemeal</p> <p>All 3 will be submitted to the government, deadline 28 November</p> <p>Consultation has opened on priorities for public spending, since further cuts due on government funding. Savings have been made in waste/ recycling, and income will come from investments such as Marriotts Walk and Elm Place with its very successful restaurant.</p> <p>Campaign on flood awareness on the WODC website. LFLA is there to support local councils.</p> <p>Water Awareness Fair was well attended, publicising work by local volunteer groups e.g. citizen science project to monitoring water levels in Witney.</p> <p>GLL manage the sports facilities - contract renegotiated for 2027. To include £3.5 million investment in leisure centres.</p>																																
25.11.10	6	<p><b>Reports from District and County Councillors:</b></p> <p><b>Roger Faulkner:</b> S106 payment for play Park from Freeland Gate development is on its way.</p>																																
25.11.11	7a	<p><b>To Discuss and Approve financial matters:</b></p> <p>To approve invoices for payment</p> <p>It was <b>RESOLVED</b> to pay the account presented, proposed by MA and seconded by VB.</p> <table><tr><th>BACS Ref Number</th><th>To whom paid</th><th>Details</th><th>Amount (£)</th></tr><tr><td>BACS 51</td><td>Fay Friend</td><td>Salary - November</td><td></td></tr><tr><td>BACS 52</td><td>Jason</td><td>grass -November</td><td>£160.00</td></tr><tr><td>BACS 53</td><td>Freeland village hall</td><td>hall hire - Parish council- November</td><td>£15.00</td></tr><tr><td>BACS 54</td><td>Shield</td><td>November collections</td><td>£78.00</td></tr><tr><td>BACS 55</td><td>Rendell Garden services</td><td>grass -October</td><td>£114.00</td></tr><tr><td>BACS 56</td><td>Rendell Garden services</td><td>grass -November</td><td>£114.00</td></tr><tr><td></td><td></td><td>Total:</td><td>1,539.78</td></tr></table>	BACS Ref Number	To whom paid	Details	Amount (£)	BACS 51	Fay Friend	Salary - November		BACS 52	Jason	grass -November	£160.00	BACS 53	Freeland village hall	hall hire - Parish council- November	£15.00	BACS 54	Shield	November collections	£78.00	BACS 55	Rendell Garden services	grass -October	£114.00	BACS 56	Rendell Garden services	grass -November	£114.00			Total:	1,539.78
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25.11.12	7b	<p><b>To Discuss and Approve financial matters:</b></p> <p>To approve bank reconciliation- These were signed by PF</p>																																
25.11.13	7c	<p><b>To Discuss and Approve financial matters:</b></p> <p>To note council income- none</p>																																
25.11.14	7d	<p><b>To review and approve 2026-2027 budget:</b></p> <p>It was RESOLVED to approve the 2026-2027 budget with minor changes to the presented budget.</p>																																
25.11.15	7e	<p><b>To review and approve 2026-2027 precept:</b></p> <p>It was RESOLVED to set the 2026-2027 precept at £72001, i.e. no increase.</p>																																
25.11.16	8	<p><b>Website-</b> Updates to add</p> <p>Nothing to be added</p>																																
25.11.17	9a	<p><b>Parish Matters:</b></p> <p>Play Areas/Playing Field/Play Equipment Book</p> <ul style="list-style-type: none"><li>i. Land Registry- no update - chasing emails and phone calls to conveyancer have been sent. MA to look into an alternative solution.</li><li>ii. Pitch drainage- it was RESOLVED for PF to reply to the football club clarifying the need for a drainage design with 3 quotations to implement it.</li><li>iii. Santa Fun Run. It was RESOLVED to support this event.</li></ul>																																
25.11.18	9b	<p><b>Parish Matters:</b></p> <p>Village Maintenance and Highway Matters</p> <ul style="list-style-type: none"><li>i. VAS Signs- PH to chase Morlock for delivery date</li><li>ii. Garden of Remembrance gates have arrived and to be installed.</li><li>iii. Boundary encroachment on The Green – PC have no issues with installing a fence as long as it is within the property boundary.</li></ul>																																
25.11.19	9c	<p><b>Parish Matters:</b></p> <p><b>Village Hall Management committee.</b></p> <p>Christmas lights switch on – Friday, 5<sup>th</sup> December</p>																																
25.11.20	9d	<p><b>Parish Matters:</b></p> <p><b>Freeland Energy Group-</b> there was no update.</p>																																
25.11.21	9e	<p><b>Parish Matters:</b></p>																																

		<b>Previous months actions (if not already resolved)</b> It was RESOLVED to go through the actions list and implement before the next meeting where required
25.11.22	10a	<b>Governance:</b> OALC updates- no update
25.11.23	10b	<b>ICO publication scheme review</b> It was RESOLVED to adopt the updates
25.11.24	10c	<b>Grants policy review</b> It was RESOLVED to adopt the updates
25.11.25	10d	<b>To review the health and Safety policy</b> It was RESOLVED to adopt the updates
25.11.26	10e	<b>To review the Freedom of information policy review</b> It was RESOLVED to adopt the updates
25.11.27	10f	<b>To review the Complains procedure review</b> It was RESOLVED to adopt the updates
25.11.28	10g	<b>To review the GDPR review</b> It was RESOLVED to adopt the updates
25.11.29	10h	<b>To review the Code of Conduct review</b> It was RESOLVED to adopt the updates
25.11.30	10i	<b>To review the equality and diversity review</b> It was RESOLVED to adopt the updates
25.11.31	10j	<b>To review the accessibility statement review</b> It was RESOLVED to adopt the updates
25.11.32	11	<b>To receive reports from councillors representing the Council on outside meetings</b> None
25.11.33	12	<b>Items for information only</b> none
25.11.34	13	<b>To note the date of the next Parish Council meeting</b> 8 <sup>th</sup> December 2025. 7.30 in the Newell room

Meeting ended at 21:40

Signed by Chairman	
Date signed	