



Minutes of the Parish Council Meeting held at Freeland Village Hall in the Newell Room at 19:30 on Monday 8th December 2025

Members Present:

Cllr P Foster (PF), Cllr M Canning (MAC), Cllr R Crocker (RCR), Cllr R Clark (RCL), Fay Friend (FF) and District Cllr R Faulkner.

Minute	Agenda Number	Minute																																
25.12.1	1	Apologies for absence: There were apologies for absence from Cllr M Andrews (MA), Cllr V Baker (VB), Cllr P Holt (PH), District Cllr L Arciszewska and County Councillor L Walker																																
25.12.2	2	Declaration of pecuniary interest and request for dispensation: It was RESOLVED there were no declarations.																																
25.12.3	3	Minutes if the last meeting: It was RESOLVED to approve the minutes of the meeting dated 10 th November. The chair signed the minutes.																																
25.12.4	4	Public participation: There was 1 member of the public present from Radley, concerning use of the pitch for the Cricket season when Freeland CC were not using it. See 25.12.16																																
25.12.5	5	Planning: To receive update on new and existing planning applications and comment where required. Applications received: 25/02888/HHD – Councillors to review application																																
25.12.6	5	Planning: To receive update on new and existing planning applications and comment where required Applications approved: none Applications refused: none Applications withdrawn: none Applications appealed: none It was RESOLVED to contact the planning department again about S106 allocation for 25/00333/OUT Local Plan 2041 further consultation – minor comments were agreed to be submitted.																																
25.12.7	6	Reports from District and County Councillors: Liam Walker: no update																																
25.12.8	6	Reports from District and County Councillors: Lidia Arciszewska: No update																																
25.12.9	6	Reports from District and County Councillors: Roger Faulkner: Urged all to respond about the closure of the fire stations in Eynsham and Cassington. The LNRS (Local nature recovery strategy) map for is now active. Also WODC nature recovery plan for 2030 is also available online, and Parish Council could potentially get involved.																																
25.12.10	7a	To Discuss and Approve financial matters: To approve invoices for payment The following invoices are requested to be approved for payment: <table><tr><th>BACS Ref Number</th><th>To whom paid</th><th>Details</th><th>Amount (£)</th></tr><tr><td>BACS 62</td><td>Fay Friend</td><td>Salary - December</td><td></td></tr><tr><td>BACS 63</td><td>Jason</td><td>grass - December</td><td>£160.00</td></tr><tr><td>BACS 64</td><td>Freeland village hall</td><td>hall hire - Parish council- December</td><td>£15.00</td></tr><tr><td>BACS 65</td><td>Shield</td><td>December collections</td><td>£78.00</td></tr><tr><td>BACS 55</td><td>Summit trees</td><td>tree cutting</td><td>£420.00</td></tr><tr><td>BACS 56</td><td>lawnsience</td><td>VH grass treatment</td><td>£49.50</td></tr><tr><td></td><td></td><td>Total:</td><td>722.50</td></tr></table> It was RESOLVED to pay the account presented, proposed by MAC and	BACS Ref Number	To whom paid	Details	Amount (£)	BACS 62	Fay Friend	Salary - December		BACS 63	Jason	grass - December	£160.00	BACS 64	Freeland village hall	hall hire - Parish council- December	£15.00	BACS 65	Shield	December collections	£78.00	BACS 55	Summit trees	tree cutting	£420.00	BACS 56	lawnsience	VH grass treatment	£49.50			Total:	722.50
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		seconded by RC.
25.12.11	7b	To Discuss and Approve financial matters: To approve bank reconciliation- These were signed by PF
25.12.12	7c	To Discuss and Approve financial matters: To note council income- S106 from the play park of £6,729.40
25.12.13	7d	To consider grant application It was RESOLVED to for the grant application of £250 for citizens advise.
25.12.14	7e	To review precept: It was RESOLVED to adjust the precept now the numbers have come through from West Oxfordshire District Council, enabling a small increase without raising the village contribution. (Now £72381)
25.12.15	8	Website- Updates to add Nothing to be added
25.12.16	9a	Parish Matters: Play Areas/Playing Field/Play Equipment Book i. New play park- snagging – RCR reported concrete post foundations need lowering and finished with tarmac. Safety Inspection before use - need a second quote from ROPSA to compare with contractor's recommended Inspector. It was RESOLVED to go with the cheapest quote of the 2. ii. Use of the Cricket Pitch- Use of cricket pitch by Radley CC. it was RESOLVED to allow them to use the pitch for the 6 matches out of the 9 asked for, after agreement with Freeland Cricket Club.
25.12.17	9b	Parish Matters: Village Maintenance and Highway Matters i. VAS Signs- PH to chase Morlock for delivery date. ii. Garden of Remembrance gates have arrived and to be installed. iii. Flooding in the village hotspots- Councillors to investigate drainage and balancing swale at Freeland Gate. Clerk to email Freeland Gate residents to see if they would like to be involved in dye tracking to find potential ingress into the system.
25.12.18	9c	Parish Matters: Village Hall Management committee. Lights and Christmas tree has been switched on and was very well attended
25.12.29	9d	Parish Matters: Freeland Energy Group- there was no update.
25.12.20	9e	Parish Matters: Previous months actions (if not already resolved) It was RESOLVED to go through the actions list and implement before the next meeting where required
25.12.21	10a	Governance: OALC updates- no update
25.12.22	10b	Training and Development policy It was RESOLVED to adopt the policy
25.12.23	11	To receive reports from councillors representing the Council on outside meetings None
25.12.24	12	Items for information only None
25.12.25	13	To note the date of the next Parish Council meeting 12 th January 2026. 7.30 in the Newell room

Meeting ended at 20:33

Signed by Chairman	
Date signed	

Freeland Parish Council- Meeting Minutes – 8th December 2025 Chairman's initials:.....